



FIRST BAPTIST CHURCH

WEE

School



A RAINBOW OF POSSIBILITIES



EPHESIANS 2:10

PARENT & STUDENT

HANDBOOK

2026 – 2027



"Train up a child in the way he should go;
and when he is old, he will not depart from it.



PROVERBS 22:6



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First Baptist Church WEE School 2026–2027 Parent & Student Handbook

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Welcome to WEE School!

We hope this handbook serves as a helpful resource throughout the school year. Please keep it somewhere convenient and refer back to it whenever you have questions about WEE School policies, procedures, or expectations.

Thank you for partnering with us as we help your child learn, grow, and discover a Rainbow of Possibilities! 

Welcome to First Baptist Church WEE School

A Rainbow of Possibilities

"For we are God's masterpiece. He has created us anew in Christ Jesus, so we can do the good things He planned for us long ago."

Ephesians 2:10

Dear WEE School Families,

Welcome to First Baptist Church WEE School! We are honored that you have chosen our preschool to be part of your child's early learning journey.

At WEE School, we believe every child is a precious gift from God, created with a unique purpose and filled with incredible potential. Our mission is to provide a loving, Christ-centered environment where children feel safe, valued, encouraged, and excited to learn each day.

For more than 50 years, First Baptist Church WEE School has been dedicated to nurturing the whole child—spiritually, socially, emotionally, physically, and academically. Through hands-on learning, meaningful play, Bible stories, music, creative activities, and daily experiences, we strive to help each child develop confidence, build friendships, and discover a lifelong love of learning.

Our theme this year, **"A Rainbow of Possibilities,"** reminds us that God has uniquely created every child with special gifts and talents. Just as every color adds beauty to a rainbow, each child brings something wonderful to our classrooms. We are excited to watch them grow in confidence, character, faith, and knowledge throughout the year.

We believe one of the greatest gifts we can give a child is a strong partnership between home and school. Open communication, mutual respect, and working together create the best environment for children to flourish. We are grateful for the opportunity to partner with your family this year.

This handbook has been prepared to answer many of the questions you may have about WEE School. It outlines our policies, procedures, and daily routines so that together we can provide a safe, positive, and enriching experience for every child.

Above all, we want every child who walks through our doors to know they are loved—by their teachers, by our church family, and most importantly, by God.

Thank you for entrusting us with your precious child. We look forward to a wonderful year filled with learning, laughter, friendships, and a rainbow of possibilities!

We are so glad you're here!

Crystal Modlin

Director

The WEE School Committee

"Train up a child in the way he should go, and when he is old he will not depart from it."

Proverbs 22:6

Our Mission, Vision & Core Values



Our Mission

First Baptist Church WEE School exists to provide a loving, Christ-centered preschool where children are encouraged to grow spiritually, socially, emotionally, physically, and academically. Through play, exploration,

and meaningful relationships, we strive to nurture each child's unique, God-given potential while preparing them for future success in school and in life.

Our Vision

To inspire a lifelong love of learning by creating a joyful, nurturing environment where every child feels safe, valued, confident, and loved.

We desire for every child who leaves WEE School to be:

- Ready for the next step in their educational journey.
- Confident in their abilities.
- Kind and respectful toward others.
- Curious and excited to learn.
- Surrounded by the love of Christ.

Our Core Values

 **Faith:** We teach God's love through Bible stories, prayer, songs, and by modeling Christian values in everything we do.

 **Love:** Every child is uniquely created by God and deserves to be loved, respected, encouraged, and celebrated.

 **Learning:** Children learn best through meaningful play, hands-on experiences, exploration, creativity, and discovery.

 **Partnership:** We believe children thrive when families and teachers work together through open communication, mutual respect, and shared goals.

 **Safety:** Providing a safe, secure, and nurturing environment is one of our highest priorities. Every decision we make begins with the well-being of our children.

 **Joy:** Learning should be fun! We celebrate childhood by creating opportunities for laughter, friendships, creativity, and unforgettable memories each day.

Our Promise to Families

At First Baptist Church WEE School, we promise to:

- Love your child as an individual created by God.
- Provide a safe, nurturing, and engaging learning environment.
- Encourage curiosity, creativity, and independence.
- Communicate openly and honestly with your family.
- Foster respect, kindness, and Christ-like character.
- Prepare your child for future educational success while making preschool a joyful experience.

"A Rainbow of Possibilities"

We believe every child is wonderfully made and filled with God-given gifts waiting to shine. Like the beautiful colors of a rainbow, every child brings something unique and special to our school family. Together, we will encourage them to learn, grow, discover, and become all God created them to be.

"For we are God's masterpiece. He has created us anew in Christ Jesus, so we can do the good things He planned for us long ago."

Ephesians 2:10

Contact Information

First Baptist Church WEE School

113 North Harvey Street
Washington, NC 27889

 **Phone:** (252) 946-8074, ext. 111

 **Website:** thefirstbaptistchurch.com

WEE School Director

Crystal Modlin

Director, First Baptist Church WEE School

 **Email:** crystal@thefirstbaptistchurch.com

 **Phone:** (252) 946-8074, ext. 111

For questions or concerns regarding your child, classroom policies, tuition, enrollment, or other WEE School matters, please feel free to contact the Director.

Meet Our WEE School Staff

Two-Year-Old Classes

Teacher: Crystal Lilley
Assistant: Ashley Godley

Four-Day Three-Year-Old Class

Teacher: Caroline Smith
Assistant: Chelsea Modlin

Two-Day Three-Year-Old Classes

Teacher: Elizabeth Coltrain
Assistant: Pauline Taylor

Four-Year-Old Classes

Teachers: Wendi Jackson & Sherrie Swain
Assistant: Jenna Brewer

Staying Connected

Good communication between home and school is important to us! Throughout the school year, we use several ways to keep our families informed.

ClassDojo

ClassDojo is one of our primary methods of communication between families and teachers. Please make sure you are connected to your child's class and check messages and announcements regularly.

Private Facebook Group

FBC WEE School, Washington NC

Our private Facebook group is for **current WEE School staff and immediate family members of enrolled students only**. We use this group to share pictures of our students enjoying WEE School, along with reminders and announcements.

Please request to join so you don't miss the fun!

🌟 **Public Facebook Page**

First Baptist WEE School, Washington NC

Our public Facebook page helps us share WEE School news, registration information, special events, and information about our program with the community.

Pictures of currently enrolled children are not posted on our public page.

We encourage our families to follow the page and help us spread the word about WEE School by liking and sharing our posts!

✉️ **Communicating With Your Child's Teacher**

Your child's teacher is your first point of contact for questions regarding classroom activities, your child's day, or developmental and educational concerns.

We encourage open communication between parents and teachers. At the same time, our teachers' primary responsibility during school hours is supervising and caring for our students. Please understand that they may not be able to respond to messages immediately.

If a concern requires additional discussion, the Director will be happy to assist or arrange a conference.

🕒 **WEE School Hours**

Monday–Thursday

9:00 a.m.–12:00 p.m.

Morning drop-off begins at **9:00 a.m.**

Pick-up is at **12:00 p.m.**

💛 **We're Here to Help!**

Questions are always welcome. We value our partnership with our WEE School families and want you to feel comfortable reaching out when you need us.

Working together helps us provide the very best experience for your child!

Drop-Off & Pick-Up Procedures

The safety of our students, families, and staff is our highest priority. Following these procedures helps us provide a **safe, smooth, and efficient arrival and dismissal** each day. Thank you for your patience and cooperation!

🚗 **Morning Drop-Off**

Morning drop-off begins at **9:00 a.m.**

1. Enter from Second Street

Please enter the church property using our **Second Street driveway** and form a **single-file line** leading to the covered entrance.

2. Stay in the Left Lane on Second Street

If the drop-off line extends onto Second Street, please **remain in the left lane only** so that other traffic is not blocked.

3. Teachers Will Assist Your Child

Beginning at **9:00 a.m.**, WEE School staff will come outside to assist children out of their vehicles and safely into the building.

4. Please Have Your Child Ready

To help keep our drop-off line moving safely and efficiently:

- Please have your child **unbuckled and ready to exit** before reaching the covered entrance.
- Have your child seated on the **passenger side of the vehicle** so they can exit safely onto the sidewalk.

5. Exit onto Main Street

After dropping off your child, please continue through the church property and **exit using the Main Street driveway**.

Morning Traffic Safety

Please remember:

- Be **patient and courteous** to other families, staff, and motorists.
- Follow all posted traffic signs and one-way street directions.
- **Second Street travels one way toward the west.**
- **Main Street travels one way toward the east.**
- Follow any directions given by WEE School staff during arrival.

Afternoon Pick-Up

Pick-up is at 12:00 p.m.

Unlike morning drop-off, **there is no vehicle pick-up line**. Parents and caregivers should park and walk to their child's designated dismissal area.

Two-Year-Old & Two-Day Three-Year-Old Classes

These classes are dismissed from the **playground**.

- Park on **Main Street** or in one of our available parking areas.
- Walk to the **playground gate** to pick up your child.
- Your child's teacher will dismiss your child to you at the gate.
- Please do not enter the playground during dismissal unless directed to do so by WEE School staff.

Four-Day Three-Year-Old & Four-Year-Old Classes

These classes are dismissed from the **covered entrance area**.

- Park in one of the designated parking spaces or in the **grass parking lot**.
- Walk to the covered entrance to receive your child.

- **Please do not pull or drive your vehicle under the covered entrance during pick-up.**
- Children and families will be walking through this area, so keeping it free of moving vehicles is important for everyone's safety.

Car Seats

For liability reasons, **WEE School staff members are not permitted to buckle children into car seats.**

Parents and caregivers must walk to the appropriate dismissal area, receive their child from the teacher, and safely secure their child in their own vehicle.

Pick-Up Safety Reminders

- Please be patient as teachers dismiss children individually.
- Children will only be released to a **parent/guardian or an authorized pick-up person.**
- Please supervise siblings and other children who accompany you during dismissal.
- Do not encourage children to run through the parking areas.
- Follow all directions given by WEE School staff.
- If someone different will be picking up your child, **please notify your child's teacher in advance.**

Thank You!

Arrival and dismissal are busy times with children, families, vehicles, and pedestrians all sharing the same area. Your patience, attention, and cooperation help us keep everyone safe. **Everyone's safety is our top priority!**

Attendance

While WEE School does not have a formal attendance policy, regular attendance helps children become comfortable with their classroom routine, build relationships, and get the most from their preschool experience.

We understand that absences happen! If your child will be absent, we appreciate you letting your child's teacher know through ClassDojo.

As always, if your child is sick, please follow our **Illness Guidelines** before returning to school.

Illness Guidelines

At First Baptist Church WEE School, we want to provide a healthy environment for all of our students and staff. Preschool children share toys, supplies, and lots of little germs! We appreciate your help in keeping sick children home when they need time to rest and recover.

When Should My Child Stay Home?

Please keep your child home if they:

- Have a **fever.**
- Are vomiting or experiencing diarrhea.
- Have symptoms of a contagious illness.
- Have excessive coughing or symptoms that prevent them from comfortably participating in normal classroom activities.
- Have an unexplained rash accompanied by other symptoms of illness.

- Have active head lice.
- Are simply not feeling well enough to participate in a normal preschool day.

We understand that young children frequently experience minor runny noses and colds. A child with mild cold symptoms may attend as long as they are **fever-free, comfortable, and able to participate in normal classroom activities**.



Fever Guidelines

Children should be **fever-free for at least 24 hours without the use of fever-reducing medication** before returning to WEE School.

Please do not give your child fever-reducing medication in order to send them to school.



If Your Child Becomes Sick at School

If your child becomes ill while at WEE School, we will contact a parent or guardian and ask that your child be picked up.

If we are unable to reach a parent or guardian, we will contact the individuals listed as your child's **emergency contacts**.

While waiting to be picked up, your child will be kept comfortable and supervised away from the other children when appropriate.

Please make sure we always have **current phone numbers and emergency contact information** for your child.



Medical Emergencies

In the event of a serious or life-threatening medical emergency, WEE School staff will **call 911 first** and then contact the child's parent or guardian.



Head Lice

Children with **active head lice should remain home from school**.

If active lice are discovered while a child is at WEE School, a parent or guardian will be contacted to pick up the child.

Children may return to WEE School after appropriate treatment and when active lice are no longer present.



Medication

WEE School staff **do not administer medication except approved emergency medication during the school day**.

If your child has a medical condition that requires emergency or necessary medication while at school, please contact the Director before the start of school so that your child's individual needs can be discussed and an appropriate plan can be established.



Help Us Keep Everyone Healthy

If you are unsure whether your child should attend school, please consider whether they feel well enough to comfortably participate in a normal preschool morning, including classroom activities and outdoor play.

We understand that illnesses happen, especially with young children. Thank you for helping us protect our students, teachers, and WEE School families by allowing your child the time they need to rest and recover.

When in doubt, please contact your child's teacher or the WEE School Director.

Inclement Weather Policy

The safety of our students, families, and staff is always our top priority. First Baptist Church WEE School generally follows **Beaufort County Schools (BCS)** when making decisions regarding inclement weather closings and delays.

Because WEE School operates on a shorter school day, our schedule may differ slightly from the schedule announced by BCS.



Closings & Delays

Please follow these guidelines:

- **If BCS is CLOSED:**
WEE School will be **CLOSED**.
- **If BCS operates on a ONE-HOUR DELAY:**
WEE School will operate on our **regular schedule from 9:00 a.m.–12:00 p.m.**
- **If BCS operates on a TWO-HOUR DELAY:**
WEE School will operate on a **ONE-HOUR DELAY**.
Drop-off: 10:00 a.m.
Pick-up: 12:00 p.m.
- **If BCS operates on a THREE-HOUR DELAY:**
WEE School will be **CLOSED**.



How Will Families Be Notified?

WEE School will make every effort to announce our decision by **7:00 a.m.**

Updates will be communicated through:

- **ClassDojo**
- Our **private WEE School Facebook group**
- Our **public First Baptist WEE School Facebook page**, when appropriate

Please check these sources before leaving home if there is a possibility of inclement weather.



Make-Up Days

If Beaufort County Schools schedules a make-up day for a day missed because of inclement weather, and the make-up day falls on a **Monday through Thursday before WEE School's last scheduled day**, WEE School may also use that day as a make-up school day.

Families will be notified in advance if a make-up day is scheduled.

Early Dismissal or Changing Conditions

Occasionally, weather conditions may worsen after the school day has begun. If WEE School needs to dismiss early, parents and guardians will be notified as quickly as possible through our regular communication channels.

Please make sure your **contact information and emergency contacts are always current**.

Safety Comes First

Weather conditions can vary throughout our area. Even when WEE School is open, parents should always use their own judgment when determining whether it is safe for their family to travel.

The safety of our WEE School families and staff will always come first.

Tuition & Payment Policy

Tuition payments help WEE School provide quality teachers, classroom materials, curriculum, supplies, and enriching experiences for our students. We appreciate families making tuition payments on time each month.

2026–2027 Tuition Rates

Class	Days	Monthly Tuition
♥ Two-Day Three-Year-Old Classes	2 Days per Week	\$125/month
👉 Four-Day Three-Year-Old Class	4 Days per Week	\$225/month
♥ Four-Year-Old Classes	4 Days per Week	\$225/month

Monthly Tuition

Tuition is due each month beginning in **September**.

Tuition is considered due on the **first class day of each month** and should be paid no later than the **15th of the month**.

Monthly statements are not routinely sent. Instead, a **tuition envelope will be sent home toward the end of each month in your child's Daily Folder** for the following month's tuition.

Late Payments

A **\$10 late fee** will be added to tuition that has not been paid by the **15th of the current month**.

If tuition remains unpaid at the end of the month, your child may not be permitted to continue attending WEE School until the account has been brought current.

The Director will contact families privately regarding overdue accounts.

♥ **Please Communicate With Us**

We understand that unexpected circumstances happen. If your family experiences a situation that may affect your ability to make a tuition payment on time, please contact the **WEE School Director as soon as possible**.

We want to work with our families whenever possible and will handle financial concerns privately.

Ways to Pay

For your convenience, WEE School offers several payment options:

Cash or Check

Cash or check payments may be placed in the **tuition envelope** provided by WEE School and returned in your child's Daily Folder.

Please make checks payable to:

FBC WEE School

Please include your **child's name** on the memo line.

Online Payment

Tuition may also be paid online through the First Baptist Church website:

WEE School Online Giving:

<https://thefirstbaptistchurch.com/weeschool/onlinegiving-2/>

Pay in Advance

Families are always welcome to **pay tuition in advance** if that is more convenient.

You may pay for several months at one time or even **pay the entire school year's tuition in advance**. Advance payment is completely optional and is offered simply as a convenience for families who prefer it.



Sibling Discount

Families with **two or more children enrolled in WEE School** receive a **\$5 discount per child, per month**.

The sibling discount does not apply to registration fees.



Absences & Tuition

Monthly tuition reserves your child's place in the program and helps cover expenses that continue regardless of attendance.

For this reason, **monthly tuition is not reduced or refunded because of absences**, including illness, vacations, or other missed school days.

If your child must be absent for an extended period or your family experiences extenuating circumstances, please contact the Director to discuss the situation.



Withdrawal from WEE School

If you need to withdraw your child from WEE School, please notify the Director **before the first day of the upcoming month**.

If a child is withdrawn after a new month has begun, **full tuition for that month will still be due**.

If tuition has been paid in advance and a child withdraws, **any prepaid tuition for future months will be refunded**. The **current month's tuition is non-refundable** once the month has begun.



Payment Records

Payment records or receipts are available upon request. Please contact the Director if you need documentation of your WEE School payments.

Thank You!

We appreciate your timely payments and your support of First Baptist Church WEE School. Your tuition allows us to continue providing a loving, Christ-centered preschool experience for our children and families.

What Your Child Needs Every Day

A little preparation at home helps your child have a happy and successful day at WEE School! Please help us by making sure your child comes to school ready to **learn, play, explore, and have fun.**



A Good Night's Sleep

Preschool mornings are busy! Children participate in learning activities, music, crafts, outdoor play, and lots of social interaction.

A good night's sleep helps your child arrive rested and ready for the day.



A Good Breakfast

Please make sure your child eats a **nourishing breakfast at home** before coming to school.

A full tummy gives little learners the energy they need for a busy morning!



Comfortable Play Clothes

WEE School can be messy—and that's a good thing!

Children paint, glue, create, explore, play outside, and occasionally find every mud puddle available. 😊 Please dress your child in **comfortable play clothes that can get dirty.**

We want children to participate fully in classroom and playground activities without worrying about their clothes.



Safe Shoes

Children are active throughout the school day. They run, climb, jump, and play both indoors and outdoors.

Please send your child in **comfortable, closed-toe shoes that stay securely on their feet.**

For safety reasons, please avoid:

- Flip-flops
- Slides
- Shoes that easily slip off

Book Bag

Please send a **book bag or backpack** with your child each day.

Your child's Daily Folder, artwork, classroom information, and other items will regularly travel between home and school in their book bag.

Check the Daily Folder!

Please check your child's **Daily Folder every day**.

Teachers and the Director will use these folders to send home important information, calendars, artwork, tuition envelopes, and other WEE School communications.

A Complete Change of Clothes

Every child needs a complete change of clothes at school—even if they are fully potty trained.

Accidents aren't always potty accidents! We may encounter:

 Paint and art mishaps

 Spills and water play

 Muddy playground adventures

 Snack accidents

 And the occasional unexpected "oops!"

Please send:

- **1 top**
- **1 bottom**
- **Underwear**
- **Socks**

Place the complete set in a **plastic zip-top bag labeled with your child's name**.

Please remember to replace clothing if it is sent home and to update the extra clothes as the **weather changes or your child grows**.

Diapers & Pull-Ups

If your child is not fully potty trained, please provide the diapers or pull-ups, wipes, and other supplies requested by your child's teacher.

Please label your child's items with their name.

Teachers will communicate with you when supplies need to be replenished.

Water Bottle or Sippy Cup

Children may bring a **water bottle or sippy cup from home**.

Please:

- Clearly label it with your child's name.
- Send it clean each day.
- Make sure it is easy for your child to use.

Water bottles and sippy cups brought from home will only be refilled with **water** during the school day.

Snacks

WEE School provides a snack for students.

If your child has a **food allergy, dietary restriction, or specific dietary need**, please communicate this information to your child's teacher.

You may be asked to provide an appropriate snack for your child.

Toys & Personal Items

Please leave toys and other special treasures at home unless your child's teacher specifically asks for them for **Show & Tell, a special activity, or a classroom event**.

Personal toys can easily become lost or damaged and can sometimes make sharing more difficult during the school day.

Ready for Outdoor Play

Outdoor play is an important part of our preschool day. Please dress your child appropriately for the day's weather.

As the seasons change, remember to send appropriate jackets or coats so your child can comfortably participate in outdoor activities.

One Last Thing...

The most important thing your child needs each day is **your encouragement!**

Talk positively about WEE School, show interest in what your child is learning, and celebrate the little things they accomplish.

A positive partnership between **home and school** helps children feel confident, secure, and excited to learn.

Thank you for helping your little learner come prepared for a wonderful day at WEE School!



Birthday & Holiday Celebrations

Celebrations are some of the sweetest memories we make at WEE School! Throughout the year, our classes enjoy special activities, treats, parties, and traditions that make preschool extra fun.

Birthdays

We love celebrating our WEE School friends on their birthdays!

Families are welcome to provide a **special snack or treat for their child's class** to celebrate their birthday. Please coordinate with your child's teacher in advance so she can help with scheduling and let you know about any **food allergies or dietary restrictions** in the classroom.

The birthday child's parents/guardians are welcome to attend the classroom celebration. Because our classrooms are small, we ask that attendance be limited to **two adults**.

If special family circumstances require an exception, please speak with your child's teacher or the Director.



Birthday Invitations

If you would like your child's teacher to distribute birthday party invitations at school, we ask that **every child in the class be invited**.

If you are inviting only a few classmates, please distribute those invitations outside of WEE School.

This helps us protect little feelings and make sure every child feels included.



Holiday & Classroom Parties

Throughout the year, classes may celebrate holidays and special occasions with classroom parties, crafts, games, snacks, and other fun activities.

Teachers will communicate party information with families in advance, including opportunities to provide snacks, supplies, or other items.

For smaller classroom parties, attendance may be limited to the **parents/guardians providing the snack or helping with the celebration**. Due to classroom size, we generally limit these celebrations to **two adult visitors per class**.

For designated larger celebrations, such as our **Harvest, Easter, and End-of-Year celebrations**, all students' parents/guardians may be invited to attend.

Specific information will be sent home before each event.



Snacks & Treats

Before sending food for a birthday or classroom celebration, please check with your child's teacher.

Food allergies and dietary needs vary from class to class, and we want every child to be able to participate safely.



A Few Celebration Reminders

- Please coordinate treats and classroom visits with the teacher **in advance**.
- Be mindful of food allergies and dietary restrictions.
- Please do not send party favors, treats, or gifts for classmates unless they have been approved by the teacher.
- Younger siblings may attend when necessary, but please supervise them closely.
- Party schedules and attendance guidelines may vary depending on the activity and available space.

Let's Celebrate!

Birthdays and special occasions give us wonderful opportunities to celebrate our students, make memories, and enjoy being together. **Thank you for helping us keep our WEE School celebrations fun, safe, and inclusive for everyone!** 🎉

Behavior Guidance Policy

At First Baptist Church WEE School, we believe every child is a precious and unique gift from God. Preschool children are still learning how to manage emotions, communicate their needs, solve problems, share, follow directions, and interact appropriately with others.

Our goal is to **teach and guide**, not simply punish. We strive to provide a loving, nurturing environment where children can learn appropriate behavior while feeling safe, valued, and respected.

Positive Guidance

Our teachers and assistants use developmentally appropriate, positive guidance techniques to help children learn self-control, responsibility, kindness, and respect.

These may include:

- Setting clear, reasonable, and consistent expectations.
- Modeling appropriate behavior.
- Redirecting a child to another activity.
- Offering appropriate choices.
- Helping children identify and express their feelings.
- Encouraging children to use words to solve problems.
- Teaching and modeling kindness, sharing, and respect.

- Praising and reinforcing positive behavior.
- Using natural and logical consequences when appropriate.

Time to Calm & Reset

Sometimes young children become overwhelmed and need a little extra time and space to regain control of their emotions.

When needed, a teacher or assistant may guide a child to a **quiet area away from the activity** where the child can calm down and reset.

This is not intended to embarrass or isolate the child. The child will remain **within the supervision of WEE School staff** and will be welcomed back into the activity when they are ready.

Our goal is to help children gradually develop the skills to recognize their emotions, calm their bodies, and make better choices.

Partnering With Parents

Communication between home and school is especially important when addressing behavioral concerns.

Parents will be notified when a behavior:

- Happens repeatedly.
- Significantly disrupts the classroom.
- Prevents the child from participating successfully.
- Causes injury or presents a safety concern.
- Requires repeated intervention from teachers.

When concerns continue, the teacher and Director may meet with the child's parent/guardian to discuss strategies and develop a plan to help the child be successful at school.

We ask parents to work in partnership with us by reinforcing appropriate behaviors and expectations at home.

Behaviors That Affect Safety

The safety of all WEE School students and staff must come first.

Behaviors such as repeated or severe:

- Hitting
- Kicking
- Biting
- Pushing
- Throwing objects
- Aggressive or destructive behavior
- Running away from the classroom, playground, or supervising adult
- Any other behavior that places the child or others at risk

will be addressed immediately.

Depending on the severity of the behavior, a parent or guardian may be contacted and asked to **pick up the child for the remainder of the school day**.

When Behaviors Continue

We understand that behavior is communication, and our first goal will always be to determine how we can best support the child.

When a concerning behavior continues despite consistent classroom interventions, WEE School may take additional steps, which can include:

1. Increased communication between the teacher and family.
2. A parent/teacher/Director conference.
3. Development of a specific behavior support plan.
4. Recommendations that the family seek additional evaluation, resources, or outside support when appropriate.
5. A shortened day or temporary break from the program when necessary for safety.
6. Withdrawal from WEE School if the child's needs or behaviors cannot be safely and appropriately supported within our preschool setting.

Withdrawal from the program would be considered only after careful consideration of the individual circumstances, except in situations involving an immediate or serious safety concern.

Individual Needs & Additional Services

If your child has an **IEP, IFSP, developmental concern, behavioral plan, or receives outside support services**, please share this information with the Director and your child's teacher.

We welcome the opportunity to talk with families about their child's individual needs and determine how we can best support them within the structure and resources of our program.

If concerns arise after enrollment, WEE School may recommend that parents consult with their child's pediatrician, Beaufort County Schools, or another appropriate professional or agency for additional guidance or evaluation.

As a small private preschool, there may be circumstances in which a child's individual needs require a level of support or supervision that WEE School is not equipped to provide. These situations will be discussed privately and respectfully with the child's family.

Discipline With Dignity

WEE School staff will **never use corporal punishment, physical discipline, humiliation, ridicule, threats, or intentionally frightening methods of discipline.**

We believe children should be corrected with **kindness, consistency, patience, and respect.**

A child's behavior does not change how much they are loved or valued. Our responsibility is to help children understand that while **all feelings are acceptable, not all behaviors are acceptable.**

Our Goal

Our goal is for WEE School to be a place where children learn to:

Be Kind • Be Safe • Be Respectful • Listen • Use Words • Make Good Choices • Love One Another

By working together, families and teachers can help children develop the social and emotional skills they need for preschool, kindergarten, and beyond.

Every child is loved. Every child is valued. Every child is learning.

Safety & Emergency Procedures

At First Baptist Church WEE School, **the safety and well-being of every child is our top priority**. Our staff works together to provide a secure, supervised, and nurturing environment throughout the school day.

We also rely on our families to help us maintain accurate information and follow our safety procedures.



Emergency Contact Information

Parents and guardians are responsible for providing WEE School with **current contact and emergency information** for their child.

Please notify the Director promptly if there is a change to:

- Parent or guardian phone numbers
- Home address
- Emergency contacts
- Authorized pick-up persons
- Custody arrangements
- Important medical or allergy information

It is extremely important that we have a way to reach you or another responsible adult during school hours.



In Case of an Emergency

If your child becomes ill, is injured, or needs parental assistance during the school day, we will attempt to contact a parent or guardian.

If we cannot reach a parent or guardian, we will contact the individuals listed as your child's emergency contacts.

In the event of a **serious or life-threatening emergency**, **WEE School staff will call 911 first** and then contact the child's parent or guardian.



Emergency Situations

WEE School staff will follow established First Baptist Church and WEE School procedures in the event of an emergency.

Depending on the situation, this may include:

- Fire or smoke
- Severe weather
- Medical emergencies
- Building or utility emergencies
- Security concerns
- Other situations requiring evacuation, sheltering, or additional safety measures

Children will remain under staff supervision throughout an emergency.

When appropriate, families will be notified through our regular communication methods with information regarding the situation and any changes to normal dismissal procedures.

Emergency Drills

WEE School conducts age-appropriate emergency drills during the school year to help our students and staff practice what to do in an emergency.

Teachers will guide children calmly through these procedures in a manner appropriate for their age.

Our goal is to help children follow their teachers and practice safe procedures **without creating unnecessary fear or anxiety**.



Authorized Pick-Up

Children will only be released to a **parent, guardian, or individual authorized by the parent/guardian**.

If someone other than your child's usual pick-up person will be picking up your child, please notify your child's teacher in advance.

If WEE School staff does not recognize the person picking up your child, we may request **photo identification** before releasing the child.

We will not release a child to someone unless we are satisfied that the parent or guardian has authorized that person to pick up the child.



Custody & Family Arrangements

Please notify the Director of any custody arrangements or legal restrictions that affect who may pick up or have access to your child.

If there is a court order restricting an individual's access to your child, please provide the Director with the appropriate documentation.

These matters will be handled as privately and respectfully as possible.



Visitors & Building Security

During the school day, access to WEE School areas is limited to help protect our students and staff.

Visitors, including family members, should not enter classrooms or WEE School areas during the school day without prior permission or arrangements.

If you need to pick up your child early, arrive late, or need assistance during school hours, please follow the instructions provided by your child's teacher or the Director.



Supervision & Playground Safety

Children are actively supervised throughout the school day, including during classroom activities, transitions, and outdoor play.

Our playground is an extension of the classroom, and children are expected to follow teacher instructions and playground safety rules.

During afternoon dismissal from the playground, parents and caregivers should wait at the **playground gate** for their child to be released by the teacher rather than entering the playground area.



Parking Lot & Traffic Safety

Parking lots and dismissal areas can become especially busy during arrival and pick-up.

Please:

- Drive slowly and cautiously on church property.
- Follow our designated drop-off and pick-up procedures.
- Obey one-way street directions.
- Watch carefully for children and pedestrians.
- Keep children with you while walking through parking areas.
- Follow directions given by WEE School staff.

Vehicles should not drive or pull under the covered entrance during afternoon dismissal.

Please refer to the **Drop-Off & Pick-Up Procedures** section of this handbook for complete instructions.

Medical & Allergy Information

Parents should inform the Director and their child's teacher of any **allergies, medical concerns, or other information that may affect their child's safety while at WEE School.**

If your child has a medical condition that requires emergency medication or a specific emergency response, please speak with the Director so your child's needs can be discussed before school begins or as soon as the condition becomes known.

Communication During an Emergency

In an emergency affecting the school as a whole, our first responsibility is to **keep the children safe and follow the appropriate emergency procedures.**

We understand that parents will want information as quickly as possible. Once children and staff are secure and circumstances allow, WEE School will communicate important information and instructions to families.

Please help us by keeping your contact information current and following the instructions provided by WEE School during an emergency.

Safety Is a Partnership

Keeping children safe requires cooperation between our **staff, families, church, and community.**

Thank you for trusting us with your children and for helping us maintain a safe environment where they can learn, play, grow, and thrive.

Everyone's safety is our top priority.

Curriculum & Learning Goals

At First Baptist Church WEE School, we believe preschool should be a joyful time of **learning, playing, exploring, creating, and growing**.

Our program is designed to nurture the whole child—**spiritually, academically, socially, emotionally, and physically**—while recognizing that every child develops at their own pace.

Our classrooms combine structured learning with hands-on activities, creative play, music, movement, art, Bible lessons, outdoor play, and opportunities for children to develop friendships and independence.



Our Curriculum

We thoughtfully select age-appropriate curriculum and learning experiences for each stage of preschool development.



Two-Year-Old Classes — ABCJesusLovesMe

Beginning with the **2026–2027 school year**, our Two-Year-Old classes will use the **ABCJesusLovesMe Curriculum**.

This curriculum provides our youngest learners with an engaging, age-appropriate introduction to preschool learning while incorporating **Bible-based lessons and activities** throughout the year.

Our Two-Year-Old teachers will use the curriculum alongside hands-on play, music, movement, art, sensory activities, stories, and plenty of opportunities for children to explore and learn through play.



Three-Year-Old Classes — Abeka

Both our **Two-Day Three-Year-Old** and **Four-Day Three-Year-Old** classes use the **Abeka preschool curriculum** as the foundation for age-appropriate academic instruction.

The curriculum helps introduce and reinforce important preschool concepts while our teachers supplement instruction with hands-on learning, play, crafts, music, movement, Bible lessons, and seasonal activities.



Four-Year-Old Classes — Abeka

Our Four-Year-Old classes also use the **Abeka preschool curriculum**, with an increased emphasis on the academic and developmental skills children need as they prepare for Kindergarten.

Our goal is not simply for children to know letters and numbers. We want our Four-Year-Old students to leave WEE School with the **academic, social, emotional, and independent skills necessary to feel confident and prepared for Kindergarten**.



More Than a Curriculum

While curriculum provides an important framework for learning, we believe some of the most meaningful preschool learning happens through **play, relationships, exploration, and everyday experiences**.

Throughout all of our classes, teachers supplement their curriculum with:

- Hands-on learning activities
- Art and crafts

- Music and movement
- Bible stories and songs
- Books, stories, and nursery rhymes
- Dramatic and imaginative play
- Puzzles and manipulatives
- Sensory experiences
- Fine-motor activities
- Gross-motor activities
- Outdoor and playground play
- Seasonal and thematic learning
- Teacher-led and child-directed activities

We recognize that preschool children learn best when they are **actively engaged, encouraged, and having fun.**

Our curriculum is a tool that helps guide our teachers, but our ultimate goal is to meet children where they are and help each child develop a lifelong love of learning.

Spiritual Development

As a ministry of First Baptist Church, our Christian faith is an important part of the WEE School experience.

Children are introduced to God's love through:

- Bible stories
- Prayer
- Christian songs and music
- Chapel experiences
- Learning to show kindness and compassion
- Practicing sharing and forgiveness
- Learning to love and respect others

Our desire is for children to begin understanding that **God made them, God loves them, and they are wonderfully special to Him.**

Two-Year-Old Learning Goals

Our Two-Year-Old program focuses on helping children become comfortable in a classroom environment while developing independence, communication, social skills, and a love of learning.

Social & Emotional Development

Children will be encouraged to:

- Separate from caregivers with increasing confidence.
- Become comfortable with classroom routines.
- Play alongside and begin interacting with other children.
- Practice sharing and taking turns.
- Learn simple classroom expectations.
- Begin using words to communicate wants, needs, and feelings.
- Develop age-appropriate independence.
- Practice good manners and kindness.
- Participate in group activities for short periods of time.

Early Learning Skills

Children will be introduced to:

- Colors
- Basic shapes
- Counting
- Letters and sounds through songs and activities
- Body parts
- Animals
- Seasons and holidays
- Nursery rhymes
- Bible stories
- Age-appropriate vocabulary

Fine & Gross Motor Development

Children will have opportunities to:

- Color and scribble.
- Paint and create.
- Work with playdough.
- Complete simple puzzles.
- Build with blocks.
- Practice beginning cutting and other fine-motor skills when developmentally appropriate.
- Run, climb, jump, throw, and catch.
- Participate in music and movement activities.

For children who are ready, teachers will also **support and reinforce potty-training skills in partnership with families.**

Three-Year-Old Learning Goals

Our Three-Year-Old program builds on early preschool skills while encouraging greater independence, communication, cooperation, and academic readiness.

Children will be encouraged to:

Social & Emotional Development

- Share and take turns.
- Show kindness and respect toward others.
- Follow classroom routines and directions.
- Listen while others are speaking.
- Participate appropriately in group activities.
- Develop independence and responsibility.
- Use words to communicate feelings and solve problems.
- Develop confidence in the classroom.
- Learn to be both a good leader and a good follower.
- Build positive friendships.

Academic Development

Children will work toward:

- Recognizing their **first and last name**.
- Recognizing letters of the alphabet.
- Becoming familiar with letter sounds.
- Recognizing numbers **1–10**.
- Counting objects.
- Identifying basic shapes.
- Recognizing and naming colors.
- Developing early pre-writing skills.
- Listening to and discussing stories.
- Learning Bible stories, nursery rhymes, songs, and poems.
- Exploring seasons, holidays, weather, animals, plants, and nature.

Fine & Gross Motor Development

Children will strengthen skills through:

- Coloring
- Painting
- Cutting
- Gluing

- Tracing
- Puzzles
- Manipulatives
- Building activities
- Music and movement
- Running, jumping, climbing, throwing, catching, outdoor play

Four-Year-Old Learning Goals

The primary goal of our Four-Year-Old program is to help children develop the **academic, social, emotional, and independent skills needed for a successful transition to Kindergarten.**

We want our students to leave WEE School feeling confident, capable, curious, and excited about their next educational adventure.

Literacy & Language

Children will work toward:

- Recognizing uppercase and lowercase letters.
- Developing letter-sound recognition.
- Recognizing their first and last name.
- Correctly writing their first name.
- Developing proper pencil grip and pre-writing skills.
- Listening to and discussing stories.
- Building vocabulary and communication skills.
- Following multi-step directions.
- Participating appropriately in classroom discussions.
- Developing early reading-readiness skills.

Math & Cognitive Skills

Children will work toward:

- Counting and recognizing numbers **1–20**.
- Counting objects accurately.
- Recognizing basic geometric shapes.
- Identifying and extending simple patterns.
- Sorting and classifying objects.
- Comparing concepts such as more/less and same/different.
- Recognizing primary and secondary colors.
- Developing age-appropriate problem-solving skills.

Fine-Motor & Classroom Skills

Children will practice:

- Proper pencil and crayon control.
- Cutting with scissors.
- Gluing.
- Tracing and beginning handwriting.
- Completing puzzles and manipulatives.
- Taking care of classroom materials.
- Completing age-appropriate independent tasks.



Social & Kindergarten Readiness

Just as important as knowing letters and numbers is learning **how to be part of a classroom community.**

Children will be encouraged to:

- Follow classroom routines.
- Listen and follow directions.
- Take turns and share.
- Show respect for teachers and classmates.
- Communicate needs appropriately.
- Work independently for age-appropriate periods.
- Participate in group learning.
- Complete tasks.
- Take responsibility for personal belongings.
- Practice problem-solving.
- Develop confidence and independence.
- Transition between activities appropriately.

Learning Through Play

Play is an important part of early childhood development.

Through play, children learn to:

Create • Imagine • Communicate • Cooperate • Solve Problems • Take Turns • Build Confidence • Explore Their World

Our teachers intentionally provide opportunities for both **teacher-directed learning and child-centered play** throughout the preschool morning.



Physical Development & Outdoor Play

Movement is an important part of every child's development.

Children are provided opportunities for active play that encourages:

- Balance
- Coordination
- Strength
- Gross-motor development
- Confidence
- Cooperation with others

Weather permitting, we believe children benefit from spending time **outside playing and exploring**.



Every Child Grows Differently

Learning goals are intended to guide our instruction—not to create a checklist that every child must master at exactly the same time.

Children develop at different rates and bring different strengths, personalities, interests, and abilities into the classroom.

Our teachers meet children where they are, encourage their progress, celebrate their accomplishments, and help prepare them for their next stage of learning.

At WEE School, we want children to leave each day knowing:

I am loved.

I am capable.

I can be kind.

I can learn new things.

God made me special.

"Children are a gift from the Lord."

Psalm 127:3

Parent Partnership

At First Baptist Church WEE School, we believe children thrive when **families and teachers work together**.

Parents know their children best, and our teachers have the privilege of getting to know them in a different environment. By communicating openly, supporting one another, and working toward the same goals, we can provide your child with the best possible preschool experience.

We're on the Same Team

Our relationship with families is a partnership built on **communication, trust, kindness, and mutual respect**.

If you have a question or concern about your child, we encourage you to reach out. Likewise, our teachers will communicate with you when they have something to celebrate, a concern to discuss, or simply information that will help us better support your child.

Our shared goal is always the same:

To help your child feel loved, safe, confident, and successful at WEE School.

Communicate With Us

Your child's teacher should generally be your first point of contact regarding classroom activities, your child's day, or developmental and behavioral concerns.

Please remember that while children are in our care, **their supervision is our teachers' first priority**. Teachers may not be able to immediately respond to messages during school hours.

If a concern cannot be resolved between the parent and teacher, or if additional support is needed, please contact the **WEE School Director**.

We are happy to arrange a private conversation or conference when needed.



Stay Connected

Parents are responsible for staying informed about WEE School activities and announcements.

Please:

- Check **ClassDojo** regularly.
- Check your child's **Daily Folder each school day**.
- Read calendars, notes, and announcements sent home.
- Join our **private WEE School Facebook group** if you use Facebook.
- Keep your contact information current.
- Notify us of changes that may affect your child.

We communicate in several different ways because we want our families to feel informed and connected!



Tell Us What We Need to Know

Changes at home can sometimes affect a young child's emotions and behavior at school.

If your child is experiencing something that may make their day more difficult, you are welcome to share as much or as little information as you feel comfortable providing.

You can simply send your child's teacher a message saying:

"Handle With Care."

No explanation is required. This lets us know your child may need a little extra **patience, grace, reassurance, or support** that day.



Help Your Child Start the Day Well

You can help prepare your child for a successful preschool morning by:

- Arriving on time.
- Providing a good night's sleep and breakfast.
- Sending everything your child needs for the day.
- Speaking positively about school.
- Encouraging independence.
- Helping your child understand that you trust their teachers and will return at pick-up.

Consistent routines help young children feel safe and secure.



Check Those Book Bags!

Please check your child's **book bag and Daily Folder every day**.

Important information, artwork, calendars, forms, tuition envelopes, and other items will regularly be sent home with your child.

And don't forget to take out those preschool masterpieces—we make a lot of them! 🎨



Support Learning at Home

Preschool learning doesn't have to mean worksheets or homework.

Some of the best ways to support your child's development are simple:

- Read together.
- Talk about their day.
- Count everyday objects.
- Practice colors and shapes.
- Sing songs.
- Encourage drawing and coloring.
- Let your child practice dressing and caring for their belongings.
- Give them age-appropriate responsibilities.
- Practice kindness, sharing, and good manners.
- Ask them what they learned about God.

Most importantly, **show interest in what your child is learning and celebrate their progress**.

Respectful Communication

We ask that all communication between families and WEE School staff remain **kind, respectful, and appropriate**, even when discussing a concern or disagreement.

If something is bothering you, please come directly to your child's teacher or the Director rather than discussing the situation with other families or on social media.

We promise to listen to your concerns respectfully, and we ask for that same consideration for our teachers and staff.

Protecting Our WEE School Family

Preschool children are learning how to navigate friendships, emotions, and conflicts. Occasionally, your child may come home talking about something another child said or did.

We encourage parents to bring concerns to the **teacher or Director** rather than approaching another child or family directly.

This allows us to understand the full situation, protect the privacy of all children involved, and address concerns appropriately.

Information regarding another child or family will remain confidential.

Give Us Grace—and We'll Give It Too!

Working with little people can sometimes be unpredictable!

There will be forgotten folders, messy clothes, difficult mornings, miscommunications, potty accidents, tears at drop-off, and days when things simply don't go according to plan.

That's preschool.

We promise to extend **patience, understanding, and grace** to our families, and we appreciate you extending the same to our teachers and staff.

Together We Make a Difference

Thank you for trusting us with your child.

We don't take that responsibility lightly. It is a privilege to partner with you during these important early years and to watch your child learn, grow, build friendships, develop confidence, and discover their own **rainbow of possibilities**.

Home + School = A Stronger Start for Your Child

"Two are better than one, because they have a good reward for their toil."

Ecclesiastes 4:9